|  |  |
| --- | --- |
|  | **STEEL AUTHORITY OF INDIA LTD**  **ROURKELA STEEL PLANT, ROURKELA** |

**APPLICATION FOR RECRUITMENT OF EXECUTIVES IN RSP AGAINST ADVT. NO. 09/2023 DATED 14/12/2023**

***(TO BE NEATLY TYPED IN CAPITAL LETTER ONLY AND PRINTED ON A4 SIZE PAPER)***

*Paste 01 recent passport size colour photograph duly signed across*

(1) Post applied for : ……………………………………..…………………………….………..

(2) Name in Full : ……………………………………………………………………………………………………..

(3) Father’s Name : ……………………………………………………………………………….…………………….

(4) Mother’s Name : ……………………………………………………………………………….…………………….

(5) Date of Birth : …..……/………/……….. (6) Age Relaxation claimed: Yes / No

(7) Caste/Category [Put tick mark (**√**) in appropriate box only]

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SC |  |  | ST |  |  | OBC |  |  | EWS |  |  | GEN |  |  | ESM |  |  | PWD |  |

(8) Gender: Male / Female (9) Marital Status: ………………….……… (10) Religion: ………………....…… (11) Nationality: …………...……….…

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| (12) | Correspondence Address:  Qrs./House/Building No.  Area/Locality:  Post Office :  District/Town/City:  PIN: State: |  | (13)  (14) | **Mobile No. :** ……………………………………….  **Email ID :** ……………………………………………………………… |

(15) Educational Qualification(s) [As on 11/01/2024]:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Qualification | Discipline (Put **√** mark) | Name of the University | % of Marks  (in aggregate) | Year of Passing |
| B.E. / B.TECH. / MCA | Mechanical / Electrical / Civil / Metallurgy / Mechatronics / Computer Sc. / Information Tech./ Electronics & Comm. / Mining Engg. |  |  |  |
| Bachelor Degree / Master Degree | Hotel Mgmt. / Hospitality Mgmt. / Hospitality & Hotel Admn. / Hotel Mgmt. & Catering Tech. |  |  |  |
| M.Sc. / M. Sc. (Tech.) | Geology / Applied Geology |  |  |  |

(16) Post Qualification Experience(s) [As on 11/01/2024]:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of the Industry / Organization | Type of organization (PSU/ Govt/ Public Ltd/ Pvt Ltd / JV | Company Identification Number (CIN) | Designation & Grade | Scale of Pay | Executive or  Non-Exe cadre | Period of working experience  (Experience Certificate from all the organization worked to be attached) | | |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**PLEASE FILL UP THE DETAILS IN THE RELEVANT TABLE (Sl.No. 17 TO 24 AS APPLICABLE) FOR THE POST APPLIED FOR:**

(17) If application is for post of **AGM (E-5) / Manager (E-3) (**Mechanical/ Electrical / Civil)**,** fill up the following experience details (13 years for AGM / 07 years for Manager) and attach the required documents.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name of the Industry / Organization | Type of Industry / Organization  (Put **√** mark) | Area of Exposure  (Put **√** mark) | Designation  held | Period of working experience | | | Experience Certificate Attached |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  | Manufacturing / Mining/ Infrastructure Development | Mechanical/ Electrical / Civil |  |  |  |  | Yes / No |
|  | Manufacturing / Mining/ Infrastructure Development | Mechanical/ Electrical / Civil |  |  |  |  | Yes / No |

**P.T.O.**

**Full Signature of the candidate: …………………………………………………**

|  |
| --- |
| :Page–2: |
| *Advt. No. 09/2023 Dtd.14/12/2023* |

(18) If application is for post of **Manager (Metallurgy),** fill up the following experience details of 07 years and attach the required documents.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of the Steel Industry | Area of Exposure  (Put a **√** mark) | Designation held | Period of working experience | | | Experience Certificate Attached |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  | Blast Furnace Operation/ SMS Operation /  Quality Control |  |  |  |  | Yes / No |
|  | Blast Furnace Operation/ SMS Operation /  Quality Control |  |  |  |  | Yes / No |

(19) If application is for post of **Manager (Mechanical-Hydraulics)**, fill up the following experience details of 07 years including 03 years in hydraulic system in any Steel Industry / Manufacturing Industry / Mining Sector / Oil & Gas Industry / Petro-Chemical Industry / Railways / Power Plants /Aviation Industry / Shipping Industry and attach the required documents.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name & Type of Industry | Experience details in Mechanical field in Hydraulic system exposures i.e. Trouble shootings / Maintenance / Repair including servo & proportional hydraulic system | Designation  held | Period of experience | | | Experience Certificate Attached |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  |  |  |  |  |  | Yes / No |
|  |  |  |  |  |  | Yes / No |

(20) If application is for post of **Manager (IT)**, fill up the following experience details of 07 years in any IT / Manufacturing Industry and attach the required documents.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name & Type of Industry | Area of Exposure  (Put a **√** mark) | Designation held | Period of working experience | | | Experience Certificate Attached |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  | ASP Net with C# / Java script / CSS / Python/PHP/ DBA (Oracle/MS SQL) / ABAP (SAP) / IT Security, routing & switching protocol and network devices with OEM |  |  |  |  | Yes / No |
|  | ASP Net with C# / Java script / CSS / Python/PHP/ DBA (Oracle/MS SQL) / ABAP (SAP) / IT Security, routing & switching protocol and network devices with OEM |  |  |  |  | Yes / No |

(21) If application is for post of **Manager (Mines)**, fill up the following experience details of 07 years in Metalliferous Mines and attach the required documents.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name of the Organisation | Name of the Metalliferous Mines | Nature of job performed | Designation held | Period of working experience | | | Experience Certificate Attached |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  |  | Geology / Quality Control / Mine Planning |  |  |  |  | Yes / No |
|  |  | Geology / Quality Control / Mine Planning |  |  |  |  | Yes / No |
| Mandatory: Valid Mines 1st Class Manager’s Certificate of Competency under MMR 1961 is to be attached. (Attached - Yes / No) | | | | | | | |

(22) If application is for post of **AGM/Manager (Project)**, fill up the following experience details (13 years for AGM / 07 years for Manager) and attach the required documents.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name & details of Infrastructure Projects Executed / Managed | Name of the Organisation | Area of Exposure  (Put a **√** mark) | Designation held | Period of working experience | | | Experience Certificate Attached |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  |  | Mechanical/  Electrical / Civil |  |  |  |  | Yes / No |
|  |  | Mechanical/  Electrical / Civil |  |  |  |  |  |

**P.T.O.**

**Full Signature of the candidate: …………………………………………………**

|  |
| --- |
| :Page–3: |
| *Advt. No. 09/2023 Dtd.14/12/2023* |

(23) If application is for post of **Dy. Manger (Protocol & Hospitality Services)**, fill up the following experience details of 04 years and attach the required documents.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of Hotel / Organisation | Star rating of Hotel / No. of Rooms in Guest House  (Proof to be attached) | Designation held | Period of working experience | | | Experience Certificate Attached |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  |  |  |  |  |  | Yes / No |
|  |  |  |  |  |  | Yes / No |

(24) If application is for post of **Asst. Manager (Geology)**, fill up the following experience details of 01 year in Open Cast Metalliferous Mines and attach the required documents.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name of the Organisation | Name of the Metalliferous Mines | Designation held | Nature of job  performed | Period of working experience | | | Experience Certificate Attached |
| From  (dd/mm/yyyy) | To  (dd/mm/yyyy) | Total |
|  |  |  |  |  |  |  | Yes / No |
|  |  |  |  |  |  |  | Yes / No |

(25) Whether presently employed with any PSUs / Autonomous Body / Govt. Department. If Yes, the following details may be furnished.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name & Address of the Employer | Govt. / PSUs / Autonomous | Designation, Grade &  Pay Scale | Date of Joining | Date of Last  Promotion | Basic Pay | NOC submitted |
|  |  |  |  |  |  | Yes / No |

(26) Application & Processing Fee Ref. No. ………………………………………………………… Date : ……………………………………

*I, hereby attached* ***self-attested photocopies*** *of the following certificates / documents with regard to my Date of Birth, Qualification, Experience, Caste/category (wherever applicable), Application & Processing Fee etc. in support of the information given in the application format fulfilling the eligibility criteria as mentioned in the Advt. No. 09/2023.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.No.** | **Particulars of Certificates / Documents** | **Attached** | **No. of pages** |
| 1. | Matriculation or equivalent Certificate (for proof of Date of Birth) | Yes / No |  |
| 2. | B.E. / B.Tech. / Bachelor/Master Degree Certificate & Mark sheets of all semesters / years | Yes / No |  |
| 3. | Valid 1st class Mines Manager's Certificate of Competency under MMR 1961 for Manager (Mines) | Yes / No |  |
| 4. | Caste / Category Certificate (wherever applicable). OBC (Non-Creamy Layer) / EWS Certificate must be issued on or after 01/04/2023. | Yes / No |  |
| 5. | Experience Certificate(s) *from the employer with designation, job profile & work experience details as an Executive / Appointment Offers / Promotion Orders / Pay Slips etc. /Copy of ID cards issued by employer/ release orders.* | Yes / No |  |
| 6. | No Objection Certificate (NOC) from present employer, if presently employed under PSUs/Autonomous Bodies/Govt. Organisation. | Yes / No |  |
| 7. | E-receipt towards deposit of Application & Processing fee | Yes / No |  |
| 8. | One Photo ID Proof (Voter ID / Aadhaar Card / Passport / Driving License) | Yes / No |  |
| 9. | Any other documents (please mention) |  |  |

***NOTE : Non-submission of above certificates & documents along with the Application Form / Application not fulfilling the eligibility criteria as mentioned in the advertisement / Application received without application & processing fee / Applications received after the closing date shall be summarily rejected. No correspondence in this regard shall be entertained. Closing Date of receipt of application is 11/01/2024.***

***Declaration:***

*I do hereby declare that I agree to abide by the terms and conditions given in the Advt. No. 09/2023 dated 14/12/2023 and that the above information given by me is correct. I understand that false statement and/or suppression of any material fact in this application will be considered sufficient cause for withdrawal of my candidature/appointment offer and dismissal without notice.*

|  |  |
| --- | --- |
| **Date: ………..……………………** | **Full Signature of the Candidate** |

***Affix 01* *recent passport size colour photograph***

***Full Signature in Blue pen***